# PROFESSIONAL DEVELOPMENT / OPPORTUNITY

**DVR is a learning environment** for those interested in advancing their career in rehabilitation and maintaining their Rehabilitation Certification. Most classes are held in an area near your office at no charge.

# **Rehab Academy**

- Process Case Management
- Caseload Management
- Field Survival Training
- Independent Living

- Assistive Technology
- Self Employment
- Supported Employment
- High School Transition

# **Center for Continuing Education in Rehabilitation**

- Medical Aspects of Disability
- Motivational Interviewing/Motivation Enhancement
- Leadership Development
- Employment issues related to Chronically Mentally Ill
- Special Disability Topics by experts in the field

## **Ethics**

• Classes offered throughout the year to meet CRC requirements and stay current regarding ethical issues

# **Regional & Statewide Conferences**

- Celebration of staff and customers achievement held in each area yearly and on alternate years statewide
- Highly qualified presenters
- Program Update: Mental Health, Developmental Disabilities, Veterans Administration, Traumatic Brain Injury, Tribal, Employment

# **Leadership Programs**

- There are many leadership opportunities within the organization where you can try out your skills.
- There are specific programs designed to help you build upon your natural talents in leading others:
  - Emerging Leaders
  - Supervisor Academy
  - Department of Personnel Supervisor Training.

# **Tuition Support**

 Opportunity to grow your skills and advance careers, tuition is available to attend classes leading to advancement in RT and VRC series.

# **ABOUT US**

## **Mission**

The mission of the Division of Vocational Rehabilitation (DVR) is "to empower individuals with disabilities to achieve a greater quality of life by obtaining and maintaining employment." Employment contributes to a person's ability to live independently, and DVR believes that every person has the right to work.

With offices statewide, DVR has been a partner with Washington State's communities for over 80 years. As a division of the Department of Social and Health Services (DSHS), DVR is designed to help meet the employment needs of people with disabilities and of employers.

# **Services Provided**

The Division of Vocational Rehabilitation (DVR) provides employment-related services to individuals with disabilities who want to work but need assistance. These individuals might experience difficulty getting or keeping a job due to a physical, sensory and/or mental disability. DVR staff work with each individual to develop a customized plan of services designed to help the individual achieve his or her job goal. DVR services include, but are not limited to the following:

- Counseling and guidance
- Medical and psychological services
- Vocational and technical training services
- Rehabilitation technology services and devices
- Paid internships
- Job placement and retention services



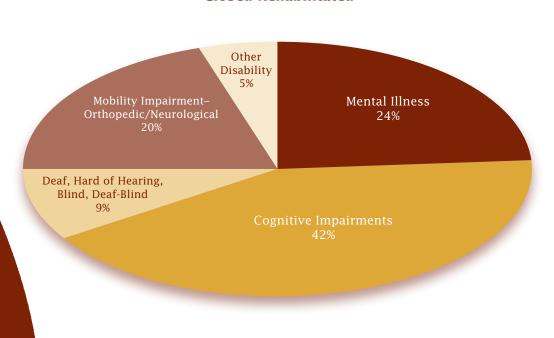
## WHO DVR SERVES

The Division of Vocational Rehabilitation (DVR) serves individuals who want to work but have difficulty with employment due to a disability. Eligibility is based on the presence of one or more physical, sensory or mental disabilities that represent a substantial barrier to employment for which the individual requires VR services to enter employment or keep a job.

DVR provides vocational assistance and support to eligible individuals. Vocational Rehabilitation Counselors throughout the state provide one-on-one counseling to assist each person decide on a job goal and develop an individualized plan for employment. DVR coordinates the funding of available services with other programs and purchase VR services directly if they contribute to achieving the employment goal.

DVR operates under the Rehabilitation Act, which is authorized as Title IV of the Workforce Investment Act (WIA). As a mandatory partner in WIA, DVR is heavily involved with its workforce partners at the state and local level in delivering services to eligible clients. In addition, DVR works collaboratively with other state, local and private organizations that deliver services to individuals with disabilities. These partnerships result in coordinated services for individuals eligible for multiple programs.





## Area 1

#### Aberdeen

Toll free (Voice/TTY): 1-800-830-2854 Voice: (360) 537-2639 TTY: (360) 533-9223

#### Centralia

Toll free: 1-800-830-2791 Voice: (360) 807-7000 TTY: (360) 807-6241

#### Kelso

Toll free (Voice/TTY): 1-800-893-1047 Voice: (360) 501-2499 TTY: (360) 501-2542

#### Kent

Toll free (Voice/TTY): 1-800-622-1375 Voice: (253) 372-3940 TTY: (253) 372-5700

#### **Port Angeles**

Toll free (Voice/TTY): 1-800-830-3169 Voice/TTY: (360) 457-2146

#### **Port Orchard**

Voice: (360) 874-7240 TTY: (360) 874-7255

#### **Port Townsend**

Toll free (Voice/TTY): 1-800-548-0946 Voice/TTY: (360) 379-4328

### **Puyallup**

Toll free (Voice/TTY): 1-800-548-1406 Voice: (253) 445-7260 TTY: (253) 840-4773

#### SeaTac

Toll free (Voice/TTY): 1-800-622-1375 Voice: (206) 444-3800 TDD: (206) 444-3830

#### Shelton

Toll free (Voice/TTY): 1-800-830-3243 Voice/TTY: (360) 427-2037

#### Silverdale

Toll free (Voice/TTY): 1-800-548-1406 Voice (360) 698-4360 TTY (360) 698-4362

#### Tacoma

Toll free (Voice/TTY): 1-800-548-1406 Voice: (253) 983-6500 TTY: (253) 593-5942

#### **Vancouver**

Toll free (Voice/TTY): 1-800-548-0946 Voice/TTY: (360) 619-7060

### Thurston County WorkSource

Toll free (Voice/TTY): 1-800-548-0946 Voice/TTY: (360) 704-3560

## Area 2

### Arlington

Toll free (Voice/TTY): 1-800-745-5960 Voice: (360) 651-6401 TDD: (360) 651-6525

#### Bellevue

Toll free (Voice/TTY): 1-800-622-1375 Voice/TTY: (425) 590-3115

### **Bellingham**

Toll free (Voice/TTY): 1-800-745-5960 Voice: (360) 714-4136 TTY: (360) 714-4009

#### **Everett**

Toll free (Voice/TTY): 1-800-745-5960 Voice: (425) 339-4880 Voice/TTY: (425) 339-4882

#### Lynnwood

Toll free (Voice/TTY): 1-800-745-5960 Voice: (425) 673-3180 TTY: (425) 673-3190

#### **Mount Vernon**

Toll free (Voice/TTY): 1-800-745-5960 Voice: (360) 416-3515 TTY: (360) 416-3546

#### Oak Harbor

Toll free (Voice/TTY): 1-800-745-5960 Voice/TTY: (360) 240-4736

#### Renton WorkSource

Voice: (206) 205-3500

#### **Seattle Mercer**

Toll free (Voice/TTY): 1-800-622-1375 Voice: (206) 273-7100

#### **Seattle North 1**

Toll free (Voice/TTY): 1-800-622-1375 Voice: (206) 440-2230 TTY: (206) 368-4540

### Whatcom County WorkSource

Voice: (360) 676-3249

## Area 3

### Clarkston

Toll free (Voice/TTY): 1-800-548-0941 Voice: (509) 751-4668 TTY: (509) 751-4253

#### Colville

Toll free (Voice/TTY): 1-888-330-5739 Voice/TTY (509) 684-8859

#### Ellensburg

Voice: (509) 962-7730

### Kennewick

Toll free (Voice/TTY): 1-800-548-8755 Voice/TTY: (509) 374-2151

#### **Moses Lake**

Toll free (Voice/TTY): 1-800-319-7185 Voice: (509) 766-5570 TTY: (509) 766-6526

#### Omak

Toll free (Voice/TTY): 1-800-887-8057 Voice: (509) 826-7568 TTY: (509) 826-7335

#### Newport

Toll free (Voice/TTY): 1-800-548-0941 TTY: (509) 447-3192

#### Pullman

Toll free (Voice/TTY): 1-800-657-2929 Voice: (509) 334-3763 TTY: (509) 334-5622

#### Spokane 1

Toll free (Voice): 1-800-548-0941 Toll free (TTY): 1-888-468-9736 Voice: (509) 363-4700 TTY: (509) 329-3719

#### **Spokane CC**

Toll free (Voice/TTY): 1-800-548-0941 Voice/TTY: (509) 533-7345

## **Spokane WorkSource**

(509) 532-3028

# Sunnyside WorkSource

Voice/TTY: (509) 836-1116

### Walla Walla

Voice: (509) 526-2590 TTY: (509) 527-4503

### Wapato

Toll free: 1-800-548-8755 Voice/TTY Voice/TTY: (509) 877-7841

## Wenatchee

Toll free (Voice/TTY): 1-877-688-1007 Voice/TTY: (509) 662-0439

### Yakima

Toll free (Voice/TTY): 1-800-548-8755 Voice/TTY: (509) 225-4455

#### Yakima WorkSource

(509) 574-0186

# **Headquarters**

## **State Office**

Toll free (Voice/TTY): 1-800-637-5627 Spanish Toll Free: 1-866-217-2964 Voice/TTY: (360) 725-3636



# **POSITION DESCRIPTIONS**

## For complete listings of positions and descriptions, go to:

http://www.dop.wa.gov/Resources/JobClasses/

#### **Vocational Rehabilitation Counselor 1**

Provides entry-level professional vocational rehabilitation services to a small caseload of clients with multiple disabilities.

### **Vocational Rehabilitation Counselor 2**

Provides case management of a client caseload consisting of varying degrees of disabling conditions.

### **Vocational Rehabilitation Counselor 3**

Serves as a lead Rehabilitation Counselor and meets one of the following criteria:

- Serves as the lead counselor and assists supervisor with office management, personnel and office coverage; and is designated to act in the absence of the supervisor;
- is the designated lead counselor in an office, which may include out-stationed offices, implementing time limited, federally funded projects;
- 3. is the lead counselor without an on-site supervisor in an office located away from the main office;
- 4. is the lead counselor for a specialized caseload or community liaison responsibilities; or
- 5. within the Department of Services for the Blind (DSB), serves as the autonomous representative for a designated geographic area.

### **Vocational Rehabilitation Supervisor**

In the Department of Social and Health Services or the Department of Services for the Blind, serves as a supervisor of an office or group of small offices of vocational rehabilitation counselors and other staff in the delivery of vocational rehabilitation services to clients with disabilities. Manages office administrative budget with binding signature authority and distribute/redistribute funds according to availability and needs. Serves as primary liaison with community, government offices, and tribal governments within service area and advocates within the community to reduce attitudinal and environmental barriers for persons with disabilities. Provides individual training and direction to vocational rehabilitation counselors and other staff.

## **Rehabilitation Technician 1**

Provides paraprofessional and technical support to Vocational Rehabilitation Counselors and/or other professional vocational rehabilitation staff.

### **Rehabilitation Technician 2**

Within the Department of Social and Health Services, Division of Vocational Rehabilitation, or the Department of Services for the Blind, provides direct assistance to individuals with severe disabilities. Provides guidance and case management for a small caseload, and makes recommendations regarding eligibility and vocational rehabilitation needs of individuals with disabilities.

